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**ADDENDUM**

**23 June 2022**

**To: Potential Service Provider/ Bidders**

**From: Supply Chain Management Unit**

**Subject: RFQ220605 PROCUREMENT OF MICROSOFT LICENCES.**

The FFC seeks to solicit proposals from potential bidder(s) for the provision of **Supply the FFC with Microsoft 365 E3 with Teams Phone Standard and Calling Plan (120 minutes Domestic), as and when needed.**

**Original Scope of Works:**

**Section 3, page 3 -SCOPE OF SERVICES**

The Financial and Fiscal Commission is requiring a service provider to provide the FFC with Microsoft Office 365 licences E3 with Teams Phone Standard and Calling Plan (120 minutes Domestic), as and when required, for a period of 36 months.

The service provider is expected to be able to provide the FFC with licences within a period of 48 hours from submission of the request for licences. The FFC estimates the procurement or renewal of 70 licences over the 36 months period.

**Amended Scope of Works:**

**3. SCOPE OF SERVICES**

The Financial and Fiscal Commission is requiring a service provider to provide the FFC with Microsoft Office 365 licences E3 with Teams Phone Standard and Calling Plan (120 minutes Domestic), as and when required, for a period of 12 months.

The service provider is expected to be able to provide the FFC with licences within a period of 48 hours from submission of the request for licences. The FFC estimates the procurement or renewal a maximum of 70 licences for a period of 12 months ~~over the 36 months period.~~

- Due to this addendum, the closing date of this RFQ is amended to the 1<sup>st</sup> of July 2022 not later than 14h00pm.

The conditions of the bid, except for the amendments as detailed above remain the same.

Please note that for Submission please email to [procurementAJ@ffc.co.za](mailto:procurementAJ@ffc.co.za).

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8000

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Yours sincerely,  
Supply Chain Management Unit