



The Financial and Fiscal Commission (FFC) exists to provide proactive, expert and independent advice to promote the Intergovernmental Fiscal Relations (IGFR) System in South Africa, through empirical policy analysis and to ensure the realisation of our Constitutional values. The vision is to provide influential advice to promote an equitable, efficient and sustainable Intergovernmental Fiscal Relations system.

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**RESEARCHERS X3 (Re-advertised)**

**Ref: 003/2022**

**Salary Range – R 744 255.00 – R 876 705.00 pa (All-inclusive package)**

Financial and Fiscal Commission (FFC) is seeking to appoint energetic, and results driven individuals with high levels of analytical and problem-solving skills for Researcher positions on a permanent basis to conduct research in ensuring the promotion of Intergovernmental Fiscal Relations.

### **1. THE PURPOSE OF THE POSITION**

The purpose of this position is to conduct research and provide analytical and interpretive support and contribute to FFC's output for the FFC's research projects and recommendations.

### **2. LOCATION: CAPE TOWN / GAUTENG OFFICE**

### **3. MINIMUM REQUIREMENTS**

- Master's Degree or equivalent in Economics, Public Finance, Law or equivalent.
- 2 years' work experience in Economic Policy Research.
- A good working knowledge of Quantitative Analysis.
- Public Finance and Policy Environment exposure.
- Well-developed applied research skills.
- A proven track record in terms of written research and publications.
- Exposure to / knowledge of Intergovernmental Fiscal relations systems.
- Good analytical and problem-solving skills.
- Experience in teamwork and research project coordination.

#### 4. KEY RESPONSIBILITIES

The key outputs of the Researcher are but not limited to:

- **Conducting Policy Research:** Conduct and write policy analyses for journal publication or opinion pieces on fiscal and economic policy issues, especially as they relate to public finance and development outcomes; ✓ Maintaining and updating quantitative and qualitative economic, financial, or statistical databases; ✓ Processing, consolidating, and transforming data sets within and between databases using statistical and/or econometric techniques.
- **Annual FFC Recommendations Submission:** ✓ Develop a detailed research plan within the allocated Research Portfolio, i.e., identify issues and problems in the allocated research portfolio; formulate and present a proposed plan; ✓ Conduct research in specific areas related to the agreed Plan, i.e., data and information gathering and analysis, preparation of discussion documents and working papers, liaison and discussion with stakeholders; ✓ Formulate recommendations relating to financing and the division of revenue within the agreed Plan areas, i.e., integration of research results with overall FFC Research Recommendations.
- **Budget Analysis (Division of Revenue) Support:** ✓ Assist in the analysis of the Budget with regard to specific allocated Research Portfolio areas as requested by the Research Specialist; ✓ Compile and discuss budget analysis reports with Research Specialist.
- **Consultations and FFC Representation:** ✓ Serve as a team member on various research working groups and discussion forums, as allocated; ✓ Arrange work sessions (workshops, seminars) with relevant Stakeholders to discuss preliminary research findings and research direction; ✓ Present findings to the Commission Review session and discuss research outputs and implement any agreed amendments; ✓ Respond to requests by Stakeholders for commentary on allocated Research Portfolio issues e.g. Bills; ✓ Present final research outputs to provincial Legislatures and Parliament, as required.
- **Budget Planning and Monitoring:** ✓ Formulate and propose an annual budget requirement for approval by the Research Specialist; ✓ Review and monitor actual versus budgeted expenditure within the Research portfolio, monthly.

- **Reporting and Record Keeping:** ✓ Develop and maintain a Research portfolio record keeping system for all own research-related documentation and activities. ✓ Prepare and submit a monthly Research and Project Progress Report to the Research Specialist.
- **Researcher Training Support:** ✓ Identify relevant Research training and development needs in line FFC's strategic direction; ✓ Conduct post-training evaluation to assess skills transfer and further training requirements.

**Applications:** Interested applicants must submit a covering letter using the advert reference number, indicating how they will fulfil the above responsibilities, together with a comprehensive Curriculum Vitae, certified proof of qualifications, and a copy of ID to be e-mailed to [recruitment@ffc.co.za](mailto:recruitment@ffc.co.za)

**Closing date: 22 March 2022. No late applications will be accepted.**

**Two (2) of the positions are re-advertisements, Candidates who had previously applied, and are still interested, are requested to re-apply.**

**Enquiries can be directed to: Human Resources at 010 745 2217.**

Qualifications and other checks will be conducted on short-listed/recommended candidates and, where applicable, additional checks will be conducted. It is the applicant's responsibility to have any foreign qualifications evaluated by the South African Qualifications Authority (SAQA).

**The FFC is an equal opportunity, affirmative action employer and reserves the right not to make an appointment. Women and people with disabilities are invited to apply.**

Should you not receive any correspondence / communication from the FFC one month after the closing date, please consider your application as unsuccessful.