FINANCIAL AND FISCAL COMMISSION

PARLIAMENTARY AND STAKEHOLDER MANAGER (FIVE-YEAR CONTRACT)

Salary Level 12:	**R 970 656 – R 1 143 588 per annum (Total Cost to Company)**
Centre:	**Cape Town**
Reporting:	**Chief Executive Officer**
Reference:	**HR01/02/NOV/2026**

The Financial and Fiscal Commission (FFC), a constitutional advisory body established under Section 220 of the Constitution and the Financial and Fiscal Commission Act, 2015, invites applications for the position of **Parliamentary and Stakeholder Manager**.

This role is responsible for managing the Commission's strategic relationships with Parliament, provincial legislatures, organised local government, and key intergovernmental stakeholders. The successful candidate will ensure effective communication of the Commission's fiscal recommendations, coordinate parliamentary engagements, and support compliance with statutory reporting obligations.

REQUIREMENTS

An appropriate bachelor's degree in public policy, Political Science, Economics, Public Administration or a related field. A master's degree will be an added advantage. A minimum of seven (7) to ten (10) years' experience in parliamentary liaison, government relations, intergovernmental relations or intergovernmental fiscal policy. Sound understanding of parliamentary and legislative processes, fiscal governance and intergovernmental fiscal relations. Strong policy analysis, stakeholder management, communication and strategic advisory skills. Ability to operate effectively at senior executive level and manage complex stakeholder environments. Strong organisational, coordination, relationship-building and diplomacy skills. Ability to interpret and communicate complex fiscal research and policy recommendations. High levels of professionalism, political awareness, strategic thinking and the ability to work under pressure while managing multiple engagements.

DUTIES

The successful candidate will be responsible for managing the Commission's strategic relationships with Parliament, provincial legislatures, organised local government and key intergovernmental stakeholders. The incumbent will ensure effective communication of the Commission's recommendations, coordinate parliamentary engagements and support compliance with statutory reporting obligations.

Key responsibilities include:

Parliamentary Liaison and Legislative Engagement

- Manage formal interactions between the Commission and Parliament, including the National Assembly, National Council of Provinces, Standing Committee on Appropriations and Standing Committee on Finance.
- Coordinate the tabling of Commission recommendations, annual submissions and statutory reports.
- Prepare and coordinate briefing documents, presentations and parliamentary responses.
- Monitor parliamentary programmes, committee agendas, debates and legislative developments affecting fiscal policy and intergovernmental relations.
- Facilitate appearances of Commissioners and Executive Management before parliamentary committees.
- Build and maintain constructive relationships with parliamentary officials, researchers and committee secretaries.

Stakeholder Management and Intergovernmental Relations

- Develop and implement a stakeholder engagement strategy aligned to the Commission's constitutional and legislative mandate.
- Manage strategic relationships with provincial legislatures, SALGA, National Treasury, provincial treasuries, municipalities and other organs of state.
- Coordinate stakeholder consultations on Division of Revenue matters, fiscal frameworks and advisory outputs.
- Support participation in intergovernmental forums, policy dialogues and stakeholder platforms.
- Promote consistent communication of Commission positions and recommendations.

Strategic Communication and Advisory Support

- Translate complex fiscal recommendations into accessible communication products for parliamentary and stakeholder audiences.
- Prepare briefing notes, policy summaries, speeches and stakeholder reports for Commissioners and the CEO.
- Align stakeholder communication strategies with research outputs and recommendations.
- Support public communication and media engagement activities where required.

Compliance, Reporting and Governance

- Ensure compliance with statutory reporting obligations to Parliament and provincial legislatures.
- Maintain records of parliamentary and stakeholder engagements.
- Support governance reporting, parliamentary submissions and annual performance documentation.
- Ensure compliance with the Financial and Fiscal Commission Act, the Public Finance Management Act and institutional policies.

Relationship Intelligence and Environmental Scanning

- Monitor political, fiscal and legislative developments affecting the Commission's work.
- Provide strategic advice to the CEO and Commissioners on parliamentary matters and stakeholder dynamics.
- Identify opportunities and risks that may influence the Commission's impact, visibility and stakeholder relationships.

APPLICATIONS

Applications must be submitted via email to: recruitment@ffc.co.za

NOTE

Applications must be accompanied by a comprehensive Curriculum Vitae, two contactable references, certified copies of qualifications (not older than three months) and a certified copy of the applicant's identity document. Shortlisted candidates will be subjected to qualification and citizenship verification checks and, where applicable, additional screening processes. Applicants with foreign qualifications must

provide proof of evaluation by the South African Qualifications Authority (SAQA). If no feedback is received within three (3) months of the closing date, applicants should regard their application as unsuccessful.

The Financial and Fiscal Commission is committed to employment equity and the achievement of a representative workforce. Preference will be given to South African Black and White females and males, and persons living with disabilities in support of the Commission's employment equity objectives.

CLOSING DATE

04 December 2026